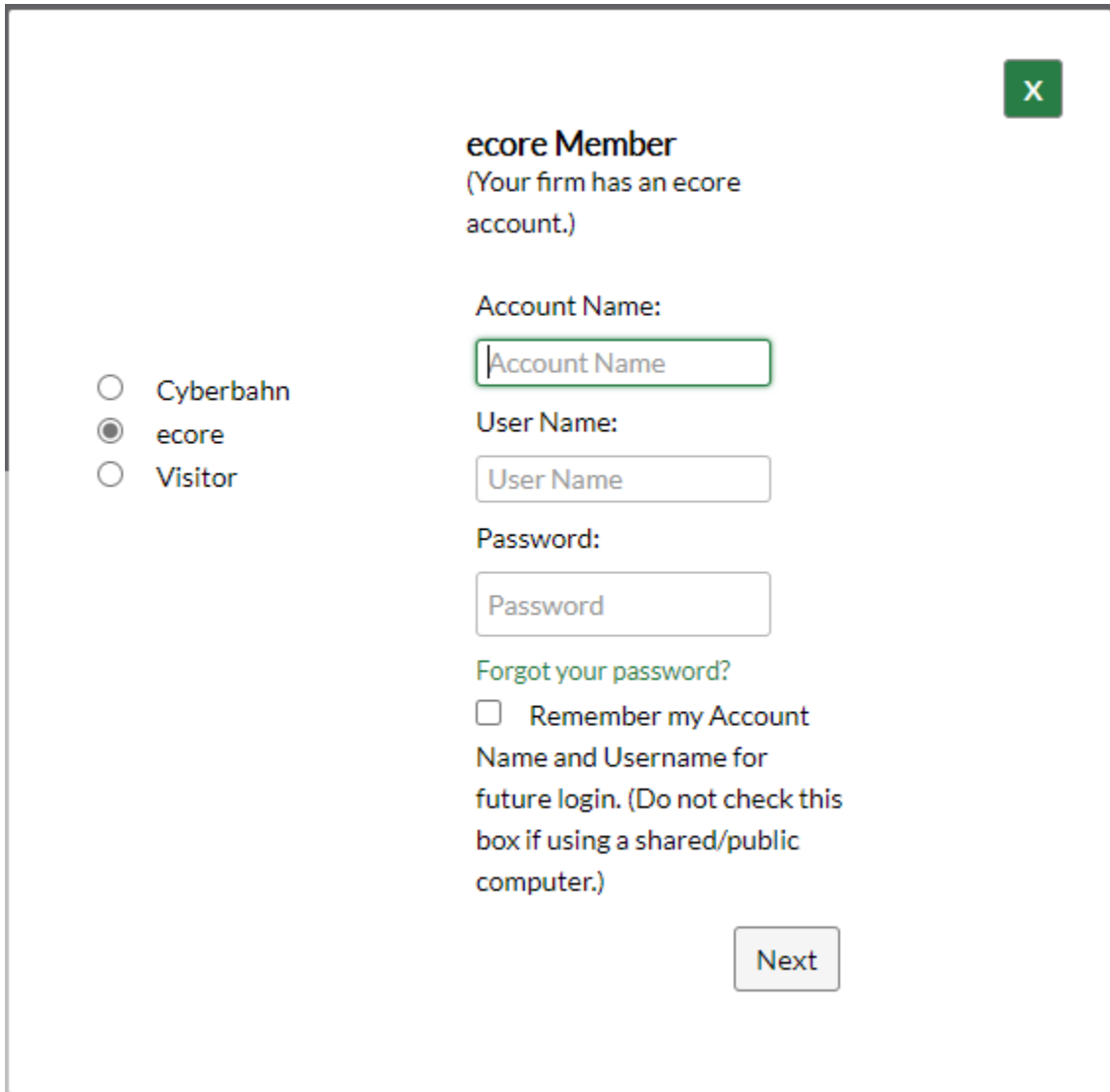




How to file PPSA renewals

1. Login through the members portal at www.oncorp.com
2. When you click login, the following screen appears. Enter your account name, username and password then click next:

A screenshot of a web login page for 'ecore Member'. The page has a white background and a green 'X' close button in the top right corner. On the left side, there are three radio button options: 'Cyberbahn', 'ecore' (which is selected), and 'Visitor'. To the right of these options, the text reads 'ecore Member (Your firm has an ecore account.)'. Below this, there are three input fields: 'Account Name' (with a green border), 'User Name', and 'Password'. Under the 'Password' field, there is a link 'Forgot your password?'. Below the link is a checkbox labeled 'Remember my Account Name and Username for future login. (Do not check this box if using a shared/public computer.)'. At the bottom right of the form area is a 'Next' button.



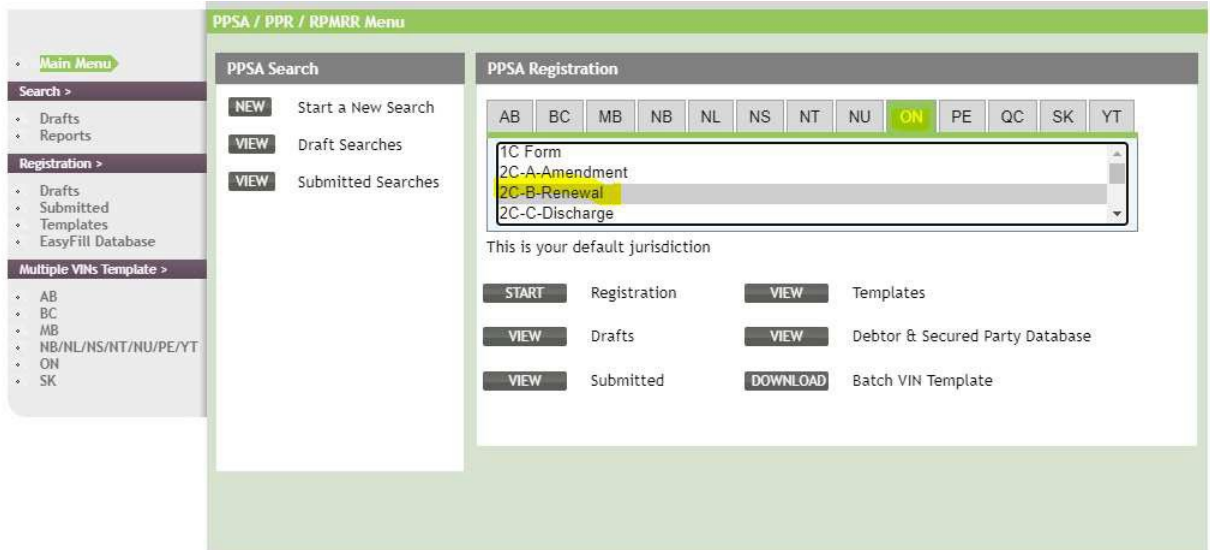
- Once you have logged in, look on the top left hand side for the banking/PPSA tab and click on the PPSA dropdown:



- After selecting PPSA, you are at the landing page, all registrations are found on the right handside of the screen



- You can select a jurisdiction by clicking on a tile then the registration type





6. Then click start

PPSA / PPR / RPMRR Menu

PPSA Search

NEW Start a New Search

VIEW Draft Searches

VIEW Submitted Searches

PPSA Registration

AB BC MB NB NL NS NT NU ON PE QC SK YT

1C Form

2C-A-Amendment

2C-B-Renewal

2C-C-Discharge

This is your default jurisdiction

START Registration

VIEW Templates

VIEW Drafts

VIEW Debtor & Secured Party Database

VIEW Submitted

DOWNLOAD Batch VIN Template

7. You are brought to the entry page for all details, you can start by completing your reference and docket field

Ontario PPR Renew Registration

Reference Docket

Renewal Period

Identification of Registration

Reference File Number

Enter Reference File Number here: *

Confirmation Debtor Information

Last Name: First Name: Initial:

Business Name:

Registering Agent

Name:

Authorization Name:

Address:

City:

Province:

Postal Code:

SAVE AND VALIDATE PRINT DRAFT SAVE AS TEMPLATE CANCEL

PLEASE NOTE:

- 2C-B and 3C-B Renewals are batch processed. Processing times: 11:00am, 3:00pm and overnight.
- An expired or discharged registration cannot be renewed. If an expired or discharged registration is submitted for renewal, the government will charge the registration fee for the renewal in its entirety. Please refer to the Ministry of Government Services Personal Property Security Registration Enquiry Guide for more information.



8. Next you can select your renewal period

Ontario PPR Renew Registration

Reference Docket

Renewal Period

Identification Registration

Reference File Number

Enter Reference Number here:

Confirmation Details Information

Last Name: First Name: Initial:

Business Name:

Registering Address

Name: ecore Demonstration LLP

Authorization Number:

Address: 4610-199 Bay Street

City: Toronto

Province: ON

Postal Code: M5L 1E9

PLEASE NOTE:

- 2C-B and 3C-B Renewals are batch processed. Processing times: 11:00am, 3:00pm and overnight.
- An expired or discharged registration cannot be renewed. If an expired or discharged registration is submitted for renewal, the government will charge the registration fee for the renewal in its entirety. Please refer to the Ministry of Government Services Personal Property Security Registration Enquiry Guide for more information.



9. Afterwards you can complete the rest of the form with the reference file number, confirmation debtor and complete the registering agent field

Ontario PPR Renew Registration

Reference: Docket:

Renewal Period:

Identification of Registration

Reference File Number

Enter Reference File Number here:

Confirmation Debtor Information

Last Name: First Name: Initial:

Business Name:

Registering Agent

Name:

Authorization Name:

Address:

City:

Province:

Postal Code:

PLEASE NOTE:

- 2C-B and 3C-B Renewals are batch processed. Processing times: 11:00am, 3:00pm and overnight.
- An expired or discharged registration cannot be renewed. If an expired or discharged registration is submitted for renewal, the government will charge the registration fee for the renewal in its entirety. Please refer to the Ministry of Government Services Personal Property Security Registration Enquiry Guide for more information.

10. To proceed, you can click save and validate which will bring you to a confirmation page

Ontario PPR Renew Registration Confirmation Page

Verify the necessary details

Product	No. of Years	Source Fee	Oncorp Fee	HST	Total
ON PPR Registration - Form 2C - 2c-b	5	40.00	0.00	0.00	Total: 40.00

Confirmation of Identification Information

Reference: **KDIPCHAND** Docket: **123456**

Debtor Name: **DYE & DURHAM** Secured Party Name: **Reference File Number: 123456789**



11. From here you can proceed to print a draft



ONTARIO PPSA Renew Registration
2C - B - Renewal DRAFT

PPSA Ref File No.: 123456789

RENEWAL PERIOD: 5

CONFIRMATION DEBTOR NAME (BUSINESS)
DYE & DURHAM

REGISTERING AGENT

NAME	ADDRESS
ECORE	4610-199 BAY STREET TORONTO ON M5L 1E9

APPROVAL SIGNATURE

DATE

12. Or you can chose to cancel

The screenshot shows the 'Ontario PPR Renew Registration Confirmation Page'. On the left is a navigation menu with sections: Main Menu, Search, Registration, and Multiple VINs Template. The main content area includes a table for 'Verify the necessary details' with columns for Product, No. of Years, Source Fee, Oncorp Fee, HST, and Total. Below this is a 'Confirmation of Identification Information' section with fields for Reference, Debtor Name, and Docket/Reference File Number. At the bottom are buttons for PRINT DRAFT, CANCEL, SUBMIT, SUBMIT AND GO TO DRAFTS INDEX, and POST SEARCH.

Product	No. of Years	Source Fee	Oncorp Fee	HST	Total
ON PPR Registration - Form 2C - 2c-b	5	40.00	0.00	0.00	Total: 40.00

Confirmation of Identification Information

Reference	Docket
KDIPCHAND	123456
Debtor Name	Reference File Number
DYE & DURHAM	123456789

PRINT DRAFT CANCEL SUBMIT SUBMIT AND GO TO DRAFTS INDEX POST SEARCH



13. Or submit and you will be taken to the submitted index,

Submitted PPSA/PPR Registrations Index

SHOW SEARCH FILTERS

Report Centre Actions
Select Reports from Jurisdiction(s)
None

SEND TO REPORT CENTRE
MERGE REPORTS
0 / 50 reports selected

REFRESH

ID Submitted On	Reference Docket	Debtor Secured Party	Type Status	Latest Regn No. New Regn No. Expiry Date	Actions	Print Docs
137790714 2015-07-29 09:04:52	39634 39634	1. Debtor 1 1. Secured party 1	ON New 1C Completed	Ref No.: New Regn No.: Expiry Date: 2020-07-29	View Form Post Search Copy Copy to Other Jur. Renew Discharge Amend	Print Conf <input type="checkbox"/>

14. From here you can choose to view the form, copy the registration, file a renewal, amendment, discharge or complete a post search or print a confirmation.