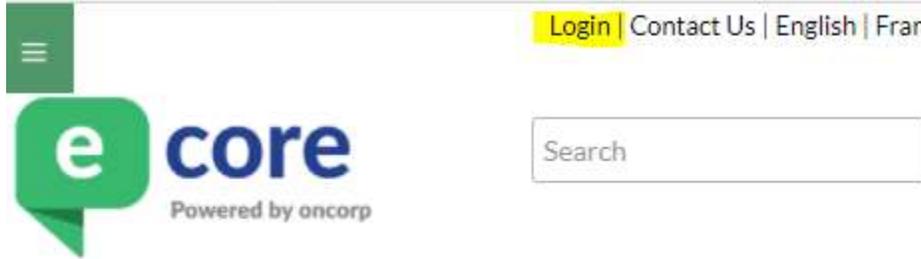


How to order PPSA searches

1. Go to our website, www.oncorp.com and proceed to the login on the upper right-hand side:



2. When you click login, the following screen appears,

Member
(Your firm has an ecore account.)
Account Name:

User Name:

Password:

[Forgot your password?](#)
 Remember my Account Name and Username for future login. (Do not check this box if using a shared/public computer.)

Visitor
(You paid with your credit card and your user name begins with CC)
User Name:

Password:

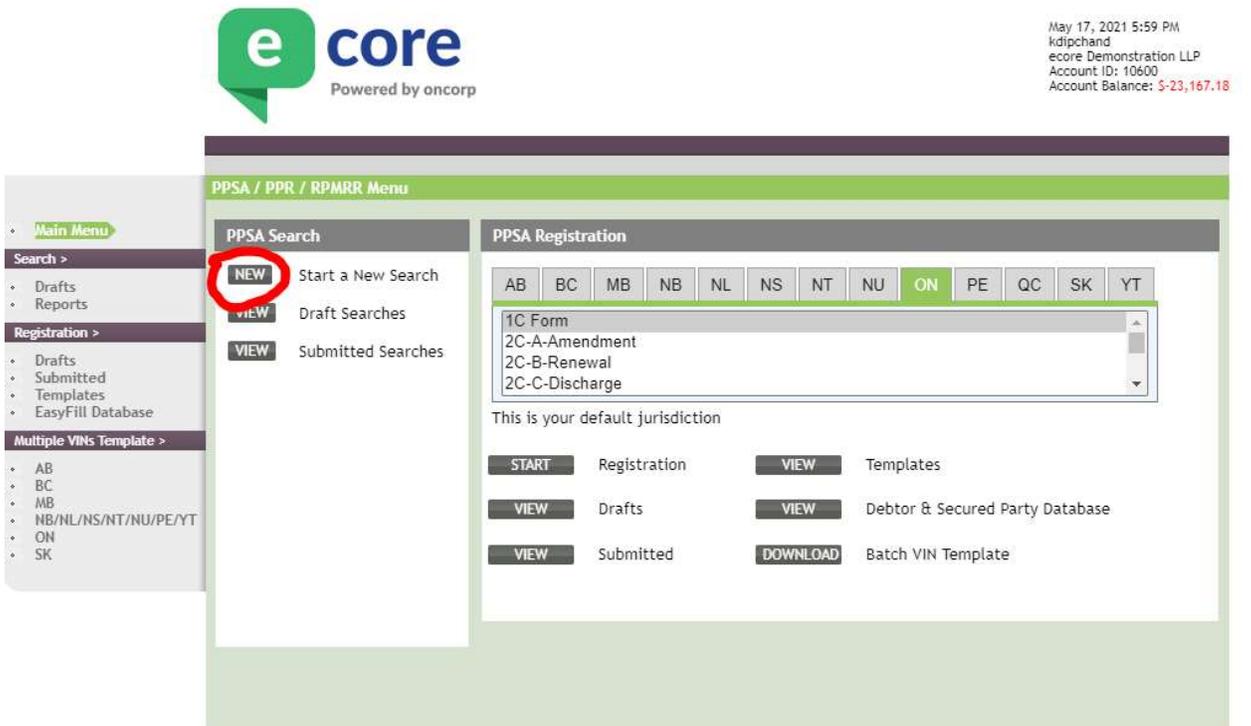
[Forgot your password?](#)
[Forgot your username?](#)

Enter your account name, username and password then click next.

3. Once you have logged in, look on the top left-hand side for the banking/PPSA tab and click on the PPSA dropdown:



4. After selecting PPSA, you are at the landing page, to start a search, click new on the left index under PPSA Search:



5. From here you can enter your reference and docket information:

The screenshot displays the PPSA Search application interface. On the left is a navigation menu with sections: Main Menu, Search, Drafts and Reports, Registration, Multiple VINs Template, and a list of provinces/territories (AB, BC, MB, NB/NL/NS/NT/NU/PE/YT, ON, SK). The main content area is titled 'PPSA Search' and is divided into three sections:

- Reference and Docket Information:** Contains two input fields labeled 'Reference:' and 'Docket:'.
- Enter Names:** Features radio buttons for 'Business', 'Individual', 'Serial Number/VIN', 'Registration Number', 'Manufactured Home Registration Number', and 'Aircraft Airframe D.O.T. Number'. Below is a text area labeled 'Exact Names (no confirmation):' with the instruction 'Press Enter after each name.'.
- Jurisdiction:** Includes the instruction 'Please select a jurisdiction' and a list of provinces/territories with checkboxes: Alberta, British Columbia, Manitoba, New Brunswick, Newfoundland, Northwest Territories, Nova Scotia, Nunavut, Ontario, Prince Edward Island, Quebec, Saskatchewan, and Yukon.

At the bottom of the form are three buttons: 'NEXT', 'CLEAR', and 'CANCEL'.

6. Afterwards, you can select the entity type from the available (6) options:

The screenshot displays the PPSA Search application interface. On the left is a navigation menu with sections: Main Menu, Search >, Registration >, and Multiple VINs Template >. The main content area is titled 'PPSA Search' and includes a 'Reference and Docket Information' section with input fields for 'Reference: kdipchand' and 'Docket: 123456789'. Below this is the 'Enter Names' section, which contains six radio button options: Business (selected), Individual, Serial Number/VIN, Registration Number, Manufactured Home Registration Number, and Aircraft Airframe D.O.T. Number. A text box labeled 'Exact Names (no confirmation):' is positioned below the options, with a note 'Press Enter after each name.' at the bottom. The 'Jurisdiction' section at the bottom lists 13 Canadian provinces and territories with checkboxes, and includes 'NEXT', 'CLEAR', and 'CANCEL' buttons.

7. After selecting the entity type, you can enter the name into the text box, to enter multiple names simply hit enter on your keyboard between names

- **Main Menu**
- Search >
- Drafts
- Reports
- Registration >
- Drafts
- Submitted
- Templates
- EasyFill Database
- Multiple VINs Template >
- AB
- BC
- MB
- NB/NL/NS/NT/NU/PE/YT
- ON
- SK

PPSA Search

Reference and Docket Information

Reference: Docket:

Enter Names

- Business
 Individual
 Serial Number/VIN
 Registration Number
 Manufactured Home Registration Number
 Aircraft Airframe D.O.T. Number

Exact Names (no confirmation):

```
PPSANAMETO BE SEARCHED
BUSINESS NAME 2
BUSINESS NAME 3
BUSINESS NAME 4
```

Press Enter after each name.

Jurisdiction

Please select a jurisdiction

- Alberta
- British Columbia
- Manitoba
- New Brunswick
- Newfoundland
- Northwest Territories
- Nova Scotia
- Nunavut
- Ontario
- Prince Edward Island
- Quebec
- Saskatchewan
- Yukon

8. Now you can select your jurisdiction:

The screenshot displays the PPSA Search application interface. On the left is a navigation menu with sections: Main Menu, Search, Registration, and Multiple VINs Template. The main area is titled 'PPSA Search' and contains three sections: 'Reference and Docket Information' with input fields for 'Reference: kdipchand' and 'Docket: 123456789'; 'Enter Names' with radio button options for 'Business', 'Individual', 'Serial Number/VIN', 'Registration Number', 'Manufactured Home Registration Number', and 'Aircraft Airframe D.O.T. Number'; and 'Exact Names (no confirmation):' with a text area containing 'PPSANAMETO BE SEARCHED', 'BUSINESS NAME 2', 'BUSINESS NAME 3', and 'BUSINESS NAME 4'. Below the text area is the instruction 'Press Enter after each name.' The 'Jurisdiction' section at the bottom asks 'Please select a jurisdiction' and lists 13 provinces and territories with checkboxes: Alberta, British Columbia, Manitoba, New Brunswick, Newfoundland, Northwest Territories, Nova Scotia, Nunavut, Ontario, Prince Edward Island, Quebec, Saskatchewan, and Yukon. At the bottom right are 'NEXT', 'CLEAR', and 'CANCEL' buttons.

You may select more than one jurisdiction here.

9. Based on the jurisdiction selected you will be able to enter details regarding the search type i.e., electronic or certified for ON or, exact and similar or exact matches only for other provinces:

Registration Number Manufactured Home Registration Number Aircraft Airframe D.O.T. Number

Multiple VINs Template >

- AB
- BC
- MB
- NB/NL/NS/NT/NU/PE/YT
- ON
- SK

Exact Names (no confirmation):

PPSANAMETO BE SEARCHED
BUSINESS NAME 2
BUSINESS NAME 3
BUSINESS NAME 4

Press Enter after each name.

Jurisdiction

Please select a jurisdiction

- Alberta
- British Columbia
- Manitoba
- New Brunswick
- Newfoundland
- Northwest Territories
- Nova Scotia
- Nunavut
- Ontario
- Prince Edward Island
- Quebec
- Saskatchewan
- Yukon

Electronic Certificate

Real-Time Overnight

NOTE: Enquiry results that exceed the MGS real-time processing limit of 40 pages will be queued for overnight processing and available from your Submitted Enquiries index next morning.

PPSA Currency Date: 2021-05-16

Retrieve registrations starting from: (YYYY-MM-DD)

____-____-____

NEXT CLEAR CANCEL

10. When you click next, you are taken to an order confirmation page, which will confirm your reference, docket, names being searches, the jurisdiction, results format, oncorp fees, source

fees, HST and total:



May 17, 2021 6:01 PM
kdipchand
ecore Demonstration LLP
Account ID: 10600
Account Balance: 5-23,167.18

PPSA Search

Confirm Order

Search Information

Reference: Docket:

Searches:

Business Name	
1.	PPSANAMETO BE SEARCHED
2.	BUSINESS NAME 2
3.	BUSINESS NAME 3
4.	BUSINESS NAME 4

Jurisdictions

Result Format:
Processing Type:
PPSA Date:

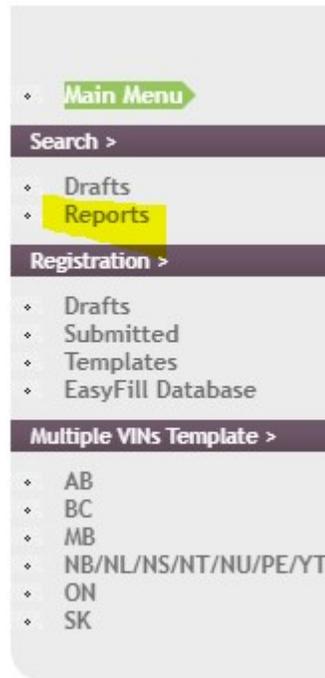
Item Details

Jurisdiction	Qty.	OnCorp Fees	Source Fees	HST	Total	Processing Time
ON	4	\$20.30	\$8.00	\$2.64	\$123.76	Real-Time

Approximate Fees: \$123.76

11. From here you can go back to make changes to the order, save as a draft to submit later or submit for the searches to process.

12. To access submitted searches, select reports on the left-hand index:



The reports index will show you the debtor's name, type and ability to view the report or copy to resubmit the request



May 17, 2021 6:10 PM
 kdpchand
 ecore Demonstration LLP
 Account ID: 10600
 Account Balance: \$-23,167.11

PPSA/PPR Search Reports Index

[SHOW SEARCH FILTERS](#) [Click here to view Ontario PPSA searches submitted via former Ontario PPSA menu](#)

Search Filters

Electronic Results Only

Filter by Debtor Type: Select Debtor Type

Filter by Search Type: Select Search Type

Filter by Status: Select Status

Debtor Name/Serial Number:

Search ID:

Reference:

Docket:

Date From (yyyy-mm-dd):

Date To (yyyy-mm-dd):

Jurisdiction: 13 selected

CLEAR **FILTER**

Report Centre Actions

Select Reports from Jurisdiction(s): None

SEND TO REPORT CENTRE
MERGE REPORTS
 0 / 50 reports selected

REFRESH

ID Submitted on	Reference / Docket	Debtor	Debtor Type	Reports				Action
126895127 2020-12-22 11:51:21	/	Amica Islington Village II General Partnership	Business	Jurisdiction ON 2 regns	Status Completed	Type Electronic	Report eSummary	Copy
125079519 2020-09-21 16:59:29	/	SANSCON CONSTRUCTION LTD.	Business	Jurisdiction ON 45 regns	Status Completed	Type Electronic	Report eSummary	Copy

No more results found.