

UNITY

MICROSOFT WORD 2007 DOCUMENT PRODUCTION WORKAROUND

Unity minimum requirements - <https://welcometounity.doprocess.com/moving-to-unity/>

Microsoft Word 2007 is not supported in Unity. If Word 2007 is the only available option, the following workaround may be utilized to allow the user to download and view their documents in Unity.

- Select and produce the required documents with the “Produce” button:

The screenshot shows the 'Document Production' interface. At the top right, there are icons for 'Sticky Notes', 'Select Status', and 'Save'. Below these, the 'Category' is set to '_All Purchase Documents' and 'Output' is 'Word Document'. Two buttons are visible: 'Produce Merge' and 'Produce (F2)', with the latter highlighted by a red box. The main table lists various document templates with checkboxes for selection. The first three rows are highlighted in green, indicating they are selected.

Master Template Name	Description	Word Document	PDF Document
<input checked="" type="checkbox"/> I0-lro.psm.docx	Letter (empty) to Land Registry Office		
<input checked="" type="checkbox"/> I0-ti.pm.docx	Letter (empty) to title insurer		
<input checked="" type="checkbox"/> I0bkr.ps.docx	Letter (empty) to real estate broker		
<input type="checkbox"/> LNTAX.P.docx	Ltr Notifying TAX dep't of ownership change		
<input type="checkbox"/> cnack.psm.docx	CoNflict of interest ACKnowledgegement and consent		
<input type="checkbox"/> cnjnt.psm.docx	CoNflict of interest JOINTretainer and consent to act		
<input type="checkbox"/> COMPLTRS.P.docx	COMPLIance (search) LeTteRS		
<input type="checkbox"/> DIRNTITL.P.docx	DIRectioN re TITLE		
<input type="checkbox"/> FUND_SUM.PSM.docx	FUNDs SUMmary showing am't client to bring in		
<input type="checkbox"/> L1S.P.docx	Ltr (1st) to other Solicitor		
<input type="checkbox"/> AP.P.docx	statement of Account to Purchaser		

- Wait for confirmation that the documents have successfully produced:

The screenshot shows the 'Document Production' interface after the documents have been produced. The 'Word Document' column now contains timestamps for the three selected documents, which are highlighted by a red box. The 'Produce (F2)' button is still visible.

Master Template Name	Description	Word Document	PDF Document
<input checked="" type="checkbox"/> I0-lro.psm.docx	Letter (empty) to Land Registry Office	Jul 31, 2019, 3:58 PM	
<input checked="" type="checkbox"/> I0-ti.pm.docx	Letter (empty) to title insurer	Jul 31, 2019, 3:58 PM	
<input checked="" type="checkbox"/> I0bkr.ps.docx	Letter (empty) to real estate broker	Jul 31, 2019, 3:58 PM	
<input type="checkbox"/> LNTAX.P.docx	Ltr Notifying TAX dep't of ownership change		
<input type="checkbox"/> cnack.psm.docx	CoNflict of interest ACKnowledgegement and consent		
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<input type="checkbox"/> DIRNTITL.P.docx	DIRectioN re TITLE		
<input type="checkbox"/> FUND_SUM.PSM.docx	FUNDs SUMmary showing am't client to bring in		
<input type="checkbox"/> L1S.P.docx	Ltr (1st) to other Solicitor		
<input type="checkbox"/> AP.P.docx	statement of Account to Purchaser		
<input type="checkbox"/> LFS.P.docx	Ltr to other Sol.- Follow up on undertaking		
<input type="checkbox"/> LEDGER.PSM.docx	trust LEDGER statement		

- Navigate to the “Matter Documents” section of the file matter, select the required documents and press the “Download” button:

Matter Documents

Sticky Notes Select Status Save

Matter Opening

Purchasers All Files

Vendors & Solicitor

Property/Tenant Connect

Consideration & LTT

Compliance

Mortgages = 0

Condo Corporation

Fire Insurance

Requisitions

Undertakings Received

Statement of Adjustments

Supplemental Tasks

Statement of Account

Trust Ledger

Report to Purchaser

Executions Affidavits

Forms

Document Production

Matter Documents

Notes

Title Insurance

<input checked="" type="checkbox"/>	File Name	Description	Date	Type	User
<input checked="" type="checkbox"/>	0-lro.psm.docx	Letter (empty) to Land Registry Office	Jul 31, 2019, 3:58 PM	Produced	jc
<input checked="" type="checkbox"/>	0-ti.pm.docx	Letter (empty) to title insurer	Jul 31, 2019, 3:58 PM	Produced	jc
<input checked="" type="checkbox"/>	0bkr.ps.docx	Letter (empty) to real estate broker	Jul 31, 2019, 3:58 PM	Produced	jc

Download Upload

- The documents will be provided in a compressed .ZIP file, save the .ZIP file to the local computer and extract it to view the downloaded documents:

Matter Documents

Sticky Notes Save

Matter Opening

Purchasers All Files

Vendors & Solicitor

Property/Tenant Connect

Consideration & LTT

Compliance

Mortgages = 0

Condo Corporation

Fire Insurance

Requisitions

Undertakings Received

Statement of Adjustments

Supplemental Tasks

Statement of Account

Trust Ledger

Report to Purchaser

Executions Affidavits

Forms

Document Production

Matter Documents

Notes

Title Insurance

File Name	Type	User
0-lro.psm.docx	Produced	jc
0-ti.pm.docx	Produced	jc
0bkr.ps.docx	Produced	jc

Download Upload

Save As

This PC > Desktop

File name: WORD2007_2019-07-31 0408PM.zip

Save as type: WinZip File (*.zip)

Save Cancel